



भारतीय वायु सेना / Indian Air Force



DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN AIR FORCE STATION RACE COURSE, NEW DELHI - 110003

1. Applications are invited from the eligible Indian Citizens as per the format given at Annexure-I to this advertisement for the following Gp 'C' civilian posts in IAF :-

Sl. No	Name of the Posts	Pay Band + Grade Pay	Reservation				Total
			UR	OBC	SC	ST	
(a)	LDC	5200 - 20200 + 1900	07 (*01-PH/VH)	03	-	-	10
(b)	Supdt (Store)	5200 - 20200 + 2400	04 (*01-Ex-Serviceman)	02	01	-	07
(c)	Cook	5200 - 20200 + 1900	02	01	-	-	03
(d)	MTS	5200 - 20200 + 1800	05	02	-	01	08
(e)	Safaiwala	5200 - 20200 + 1800	02	01	-	01	04
(f)	Mess Staff	5200 - 20200 + 1800	02	-	-	-	02

Note : The vacancies shown above are liable to increase or decrease.

Age : - For the Sl. No. (a) Not below 18 years OR above 27 years on the closing date of the receipt of the applications.

For the Sl. Nos. from (b) to (f) Not below 18 years OR above 25 years on the closing date of the receipt of the applications.

Age relaxation - Upper age limit is relaxable as under for following categories :-

- (i) Scheduled Caste and Scheduled Tribes: **05 years**
- (ii) Other Backward Classes under Central Govt : **03 years**
- (iii) * Physical Handicapped /Visually Handicapped (PH/VH): **10 years**

(Age relaxation for the other categories is admissible as per Govt. orders in force).

2. **Written examination**: For Sl No. (a), the initial screening will be based on written examination of 12th standard level, for Sl.No. (b) of Graduation level and Sl. No. (c) to (d) of 10th standard level.

3. **Education Qualifications** :-

(a) **LDC Essential**:- 12th Class pass or equivalent qualification from recognized Board or University.

Skill test norms on Computer: English Typing @ 35 wpm. Hindi typing @ 30wpm (Time allowed 10 mts) (35 wpm and 30 wpm correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word)

(b) **Supdt (Store)**

Essential:- Graduate of a recognized University or equivalent.

Desirable : Experience in handling store and keeping accounts in a store of a concern of repute in Public or Private Sector.

(c) **Cook Essential**:- 10th pass with six months experience in the trade.

(d) **MTS Essential**:- Matriculation pass or equivalent qualification from a recognized Board Or university.

Desirable:- One year of experience as watchman OR Lascar OR Gestetner Operator OR Mali from an Organization OR Institute.

(e) **Safaiwala Essential**:- Matriculation pass or equivalent qualification from a recognized Board Or university.

(f) **Mess Staff Essential**:- Matriculation pass OR equivalent qualification from a recognized Board Or university.

Desirable:- One year of experience as Waiter OR Washer-up from an Organization or Institute.

4. Application on plain paper of A4 size duly typed and filled in clearly in prescribed format along with self attested copies of testimonials for education qualification and experience/age as per matriculation certificate only and caste certificate issued by Competent Authority etc will only be accepted. The application should bear a recent self attested photograph. The application is liable to be rejected if it is not in conformity with prescribed format/illegible/un-signed or without required certificates.

5. Candidate applying against the OBC category should note that the caste should be listed under the Central List of OBC category. A certificate duly issued by the Competent Authority to this effect is to be submitted along with the application form.

6. A separate application will have to be submitted for each post, in case the applicant intends to apply for more than one post. Those candidates, who have applied for more than one post as per the advertisement will be required to submit the call letters punched together on the date of written exam and their merit will be considered in corresponding posts.

7. The name of the post applied for must be clearly superscribed as "Application for the post of LDC/Supdt (Store)/Cook/ MTS/Safaiwala/Mess Staff (indicate the category)"; one of them indicated on the top of the envelope. For example:

Application for the post of.....Category.....

To,

The Air Officer Commanding
Air Force Station, Race Course
New Delhi - 110 003

8. A self-addressed envelope with Rs. 10/- stamp affixed on it is to be enclosed along with the application.

9. The candidate selected against the above posts is transferrable anywhere in India.

10. The decision of the Air Officer Commanding, Air Force Station, New Delhi regarding the selection of candidates shall be final.

11. The application addressed to the Air Officer Commanding, Air Force Station, Race Course, New Delhi- 110003 shall be sent only by Ordinary Post. Applications will not be accepted through Speed Post, Courier, Registered Post and By hand. The last date of receipt of application is within 30 days from the date of publication of this advertisement in Employment Newspaper as well as local dailies. Applications incomplete in any manner OR dated prior to release of advertisement OR received after the due date shall summarily be rejected and no query in this regard will be entertained.

12. If the number of applications received is too large in comparison to the number of posts, only shortlisted candidates will be called for written test. If no letter is received by the candidates within 45 days from the closing date of application, it may be presumed that his/her application has been rejected and his/her name is not placed among the shortlisted candidates and no query in this regard will be entertained.

13. All written tests and trade proficiency tests will be conducted in Delhi only. No TA/DA will be given to the candidates in Gen and OBC categories, who are appearing in Written Test and Trade Proficiency Test.

14. Candidates should note that, if at any stage of recruitment it is found that the candidate has submitted any false/fabricated information/document, his/her candidature will be cancelled immediately and he/she will be liable for criminal charges under IPC, 1860.

15. The candidate should also note that at any stage of recruitment if he/she is found to have tried to influence the recruitment authority from other sources, his/her candidature will out rightly be rejected.

16. Any dispute with regard to the Recruitment published in this Advertisement shall be within the jurisdiction of Delhi area only.

17. **STATUTORY WARNING**:- Selection in the Indian Air Force is free, fair and merit based. Any attempt to influence the Selection process detected at any stage is liable to lead to termination of candidature or service and legal action against the concerned individual will be initiated.

APPLICATION FOR THE POST OF _____ in Air Force Station New Delhi

To,

The Air Officer Commanding
Air Force Station
Race Course, New Delhi - 110 003

Post applied for _____

1. Name of the Candidate (In block letters) _____

2. Father's name _____

3. Date of Birth _____ (attach self attested copy of Birth certificate)

4. Age as on last date prescribed for receipt of application
Year _____ Month _____ Days _____

5. Address for correspondence : House No/Street/Village _____
Post Office _____ Distt _____
State _____ Pin Code _____

6. Permanent Address : House No/Street/Village _____
Post Office _____ Distt _____
State _____ Pin Code _____

7. Caste : Gen/OBC/SC/ST _____ (attach certificate in case of SC/ST/OBC)

8. Educational Qualification : _____ (attach self attested education certificate)

9. Any other qualification/ experience: _____

10. Category for which applied: Gen (UR)/OBC/SC/ST/Ex Serviceman/ Meritorious Sport person/Physically Handicapped _____ (attach self attested copy)

11. Technical Training/Experience: _____

12. Domicile _____ (attach self attested copy)

13. Whether registered with any Employment Exchange: Yes/No: If yes, mention registration number and name of Employment Exchange: _____

14. I hereby certify that the above particulars mentioned in this application are correct and true to the best of my knowledge and belief. If particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Date: _____ Signature of candidate _____

FOR OFFICIAL RECORD ONLY

1. Received on _____
2. Accepted/Rejected _____
3. Reason for rejection : Underage/Overage/incomplete documents/any other reason to be specified _____
4. Index No: _____ Date of Test/Interview _____

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